

LEGAL AND DEMOCRATIC SERVICES

COMMITTEE DECISION SHEET

ENTERPRISE, STRATEGIC PLANNING AND INFRASTRUCTURE COMMITTEE - THURSDAY, 29 AUGUST 2013

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

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| 1 | <u>REQUESTS FOR DEPUTATIONS</u> There are none at present. | <u>The Committee resolved:-</u> to hear the deputation from Aberdeen Cycle Forum. | | | |
| 2.1 | <u>Members are Requested to Resolve that any Exempt Business on this Agenda be Considered with the Press and Public Excluded</u> | <u>The Committee resolved:-</u> agreed. | | | |
| 3.1 | <u>Minute of Previous Meeting of 21 May 2013</u> | <u>The Committee resolved:-</u> to approve the minute. | | | |
| 3.2 | <u>Environmental Policy Monitoring Group - Report Recommends Referral from the Housing and Environment Committee</u> | <u>The report recommended to the Housing and Environment Committee:-</u> (a) that the Committee approves the establishment of the Monitoring Group and agrees that, in addition to officers and stakeholders, there should be three elected members drawn from the Housing and Environment Committee and the Enterprise, Planning and Infrastructure Committee and | | Planning and Sustainable Development | Paul Pillath & Maggie Bochel |

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| | | <p>that the group should be chaired by one of these elected members; and (b) that this report is referred to the Enterprise, Planning and Infrastructure Committee for approval.</p> <p><u>The Committee resolved:-</u> (i) to approve the establishment of the Monitoring Group as outlined in the report referred from the Housing and Environment Committee; and (ii) to agree that the membership of the Group consist of the Conveners of Housing and Environment and Enterprise, Strategic Planning and Infrastructure Committees and a member of the opposition (Councillor Corall).</p> | | | |
| 4.1 | <p><u>Notice of Motion by Councillor Malone - Earlsark Drive</u></p> <p>“With reference to the petition received from 108 residents expressing their dismay at the poor condition of Earlsark Drive Bieldside: Request that the section of Earlsark Drive, Bieldside from number 1 – 22 be resurfaced. This to be funded from the 600k under spend in the general fund.”</p> | <p><u>The Committee resolved:-</u> to suspend Standing Order 21(4) and to defer consideration of this item until the next meeting of the Committee.</p> | | Asset Management and Operations | |
| 4.2 | <p><u>Notice of Motion by Councillor McCaig - 2014 Scottish Golf Open</u></p> <p>Aberdeen City Council welcomes</p> | <p><u>The Committee resolved:-</u> to instruct officers to submit a report to the next meeting on the terms of the motion.</p> | | Economic and Business Development | |

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| | the announcement that the 2014 Scottish Open is to be staged at Royal Aberdeen in 2014 and looks forward to working with partners to ensure that this opportunity to promote Aberdeen on an international stage is not missed. | | | | |
| 4.3 | <u>Motion by Councillor Malone - Review of Rural Speed Limits</u> | <p><u>The report recommended:-</u> That the Committee:- (a) note the content of this report and that officers have undertaken the review/assessment in line with Scottish Government and Department for Transport guidance; and (b) agree that no further action should be taken with regard to the implementation of a lower speed limit in the following locations on the following routes:-</p> <ul style="list-style-type: none"> • C128 Kirk Brae (Route 2); • C127 Blacktop Road (Route 3); • C127 Countesswells Road (Route 4); • C129 Baillieswells Road (Route 5). <p><u>The Committee resolved:-</u> (i) to approve the amended recommendations by officers, with the addition that officers report back to the Committee on the feasibility of introducing flashing speed limit signs at C127 Blacktop Road (East to West bound); and (i) that officers report back to the Committee in twelve months time on the speed limits across rural roads.</p> | | Asset Management and Operations | Laura Snee & Hugh Murdoch |

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| 4.4 | <u>Motion by Councillor Malone - Flood Management - Flood Guard Grant Scheme</u> | <p>The report recommended:- that the Committee - (a) agrees to the instigation of a grant for the provision of flood guards; (b) agree that, subject to suitable funds being made available through the annual budget process, a sum up to a maximum of £50,000 be provided for the next 5 years to manage the project and approve the grant expenditures; (c) agree that, subject to a budget provision, a grant of 50% of the cost of installation of flood guards up to a maximum of £1,250 per property be made to affected property owners on receipt of proof of expenditure; and (d) to instruct officer to monitor the take up on this provision and to report back to the committee at a future date</p> <p><u>The Committee resolved:-</u> to approve the recommendations.</p> | | Asset Management and Operations | Ian Taylor & Hugh Murdoch |
| 4.5 | <u>Joint Motion by Councillors Kiddie and Cormie - Union Bridge - Suicide Prevention Measures</u> | <p>The report recommended:- that the Committee agree - a) to instruct officers to proceed with the development of option A and to submit applications as necessary for the relevant permissions; and b) the project to be funded from the Capital Project 'City Centre transport Infrastructure'</p> <p><u>The Committee resolved:-</u> to approve the recommendations.</p> | | Asset Management and Operations | Alan Robertson & Hugh Murdoch |
| 5.1 | <u>Capital Monitoring - Infrastructure Projects</u> | <p>The report recommended:- The Committee note the current position.</p> | | Enterprise, Planning and | David Marshall & Gordon |

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| | | <u>The Committee resolved:-</u> to approve the recommendation. | | Infrastructure | McIntosh |
| 5.2 | <u>2013-14 Revenue Budget Monitoring</u> | <u>The report recommended:-</u> that the Committee - (a) note this report on the performance to date and the forecast outturn and the information on risks and management action that is contained herein; (b) instruct that officers continue to review budget performance and report on Service strategies as required to ensure a balanced budget; (c) instruct officers to report, in due course, on the actual outturn compared to budget following completion of the 2013/14 financial statements. <u>The Committee resolved:-</u> to approve the recommendations. | | Enterprise, Planning and Infrastructure | Brian Downie, Gordon McIntosh, Maggie Bochel and Hugh Murdoch |
| 6.1 | <u>Twinning & International Partnerships</u> | <u>The report recommended:-</u> that the Committee recommend the approval of the following grants from the International Twinning Budget 2013-2014 - (a) £1,180 towards the visit of two curators from Gomel Museum of Military Glory to undertake learning workshops from museums in Aberdeen, 7 th to 12 th October 2013; (b) £3,500 towards an educational delegation to undertake a working visit to Academie Clermont to continue developing Franco-Scottish school links between the cities, Clermont-Ferrand, 16 th to 20 th September | | Economic and Business Development | Amye Robinson |

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| | | <p>2013;</p> <p>(c) £1,590 towards the participation of a Stavanger music group in the annual 'Christmas Light Switch-On Parade', 24th to 25th November 2013, Aberdeen;</p> <p>(d) £4,050 towards the participation of the Umdumo Wesizwe from Bulawayo in the Aberdeen International Youth Festival, Aberdeen, 25th July to 4th August 2013;</p> <p>(e) £5,590 towards the visit of film and visual students and teaching staff of the University of Aberdeen to participate in Court Metrage 2014, and reciprocal visit by Court Metrage staff to Directors' Cut, Aberdeen, 1st February 2013 to 1st December 2014; and</p> <p>(f) £4,789 towards the visit of music groups from Gomel and Regensburg for their participation in the International Concert during Offshore Europe, Aberdeen, 2nd to 5th September 2013.</p> <p><u>The Committee resolved:-</u> to approve the recommendations.</p> | | | |
| 6.2 | <u>KIMO Annual General Meeting 2013</u> | <p><u>The report recommended:-</u> that the Committee –</p> <p>(a) Note the Council's long standing membership of KIMO; and</p> <p>(b) Approve travel for Councillor Donnelly to attend the AGM to represent Aberdeen City Council.</p> <p><u>The Committee resolved:-</u> (i) to approve the recommendations;</p> | | <p>Economic and Business Development</p> <p>Committee Services</p> | <p>Amy Smith</p> <p>Allison Swanson for info</p> |

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| | | <p>(ii) to appoint Councillors Donnelly and Corall as substitute members to Councillor Milne on Kimo UK;</p> <p>(iii) to request officers to review the method of calculating the subsistence rate for foreign travel and report to the Finance, Policy and Resources Committee on the outcome; and</p> <p>(iv) that officers be requested to contact Torshavn to raise concerns in relation to the trade dispute and to consider how trade could be improved.</p> | | | |
| 6.3 | <u>Enterprising Academies</u> | <p>The report recommended:- that the Committee -</p> <p>(a) Give approval for officers in EP&I to deliver the pilot competition as described in this report;</p> <p>(b) Give approval that current finances available within existing ESCE budgets to a maximum of £ 30,000 be used to fund this proposed pilot; and</p> <p>(c) That the committee refer this report to the September Education, Culture and Sport Committee for final approval to run a pilot “Enterprising Academies” within Northfield Academy as per the guidance in this report.</p> <p><u>The Committee resolved:-</u> to approve the recommendations.</p> | | <p>Economic and Business Development</p> <p>Committee Services</p> | <p>Heather Farquhar</p> <p>Rebecka Coull</p> |
| 7.1 | <u>Flood Risk Management - Scotland Act 2009 - Delegation of Decision Making Powers to Council Office</u> | <p>The report recommended:- that the Committee -</p> <p>(a) approve the delegation of decision making powers, on behalf of Aberdeen City Council, for technical and operational matters, relating</p> | | Asset Management and Operations | Alan Robertson & Hugh Murdoch |

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| | | <p>to the progression and development of Flood Risk Management Plans (FRMP's) to the Head of Service, Asset Management and Operations;</p> <p>(b) Instruct officers to report back to Committee when the draft short list of flood management measures for the NE LPD has been progressed to approval stage.</p> <p><u>The Committee resolved:-</u> to approve the recommendations.</p> | | | |
| 7.2 | <p><u>Funding Internal Audit Update and Attendance at Overseas Exhibitions & Events</u></p> | <p>The report recommended:- that the Committee approves travel and attendance at the following events and for exhibition space at the Hannover Show -</p> <ul style="list-style-type: none"> • Brussels – EU Open days 8th to 11th October – Two Officers • Riga – Riga City Council Conference on “Smart Cities” 15th to 17th October – Two Officers – 50% costs covered by Riga City Council • China – ICEI’s 1st Annual Conference of emerging Industries – 5th and 6th November 2013 - Two Officers – 25% of costs covered by ICEI with possibility of balance costs be covered by the State Administration of Foreign Experts Affairs in China • Maastricht, Netherlands- The European Public Sector Awards- 25th - 27th November 2013, a member and an officer • Tokyo – 10th International Hydrogen and Fuel Cell Expo – 26th to 28th | | Economic and Business Development | Yasa Ratnayeke |

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| | | <p>February 2014 – Council Leader or nominee, HyTrEc Project Officer and Two Officers</p> <ul style="list-style-type: none"> • Hannover – The world’s Leading Trade Fair and Exhibition for Industry Technology – 7th to 11th April 2014 – Council Leader or nominee, HyTrEc Project Manager, Officer from the Trade Development Team and Two Officers from the Partnerships, Performance and Funding team – 50% of costs recovered from the EU HyTrEc project. • Hannover – To take Exhibition space up to a maximum value of £10,000.00. 50% of costs recovered from the EU Funded HyTrEc project. <p><u>The Committee resolved:-</u> to approve the recommendations.</p> | | | |
| 7.3 | <u>Strategic and Local Transportation Projects Update Report</u> | <p>The report recommended:- that the Committee -</p> <ul style="list-style-type: none"> (a) Note the contents of this report; (b) Endorse development through Nestrans including Board decisions and progress on the 2013/14 programme of works; c) Agree that the policy for Complementary Uses of Park and Ride Sites approved at this Committee on 15th March 2011 be maintained as the method of managing events at Park and Ride sites; and d) Ratify the Convenor/Vice Convenor approved response to Nestrans on the Regional Transport Strategy Re-Fresh. | | Planning and Sustainable Development | Will Hekelaar & Maggie Bochel |

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| | | <p><u>The Committee resolved:-</u> (i) to approve the recommendations; and (ii) to report back to the next meeting of the Committee on the issue of producing a policy for the management of events at park and ride sites and open spaces.</p> | | | |
| 7.4 | <u>Supplementary Guidance - Low and Zero Carbon Buildings</u> | <p>The report recommended:- that the Committee approve Supplementary Guidance: Low and Zero Carbon Buildings and agree that officers undertake the statutory process for adoption of supplementary guidance.</p> <p><u>The Committee resolved:-</u> to approve the recommendations.</p> | | Planning and Sustainable Development | Daniel Harrington & Maggie Bochel |
| 8.1 | <u>Various Small Scale Traffic Management and Development Associated Proposals (New Works)</u> | <p>The report recommended:- that the Committee - (a) Approve the proposals in principle; (b) Instruct the appropriate officers to commence the necessary legal procedures of preliminary statutory consultation for the traffic regulation order required as described in this report. If no significant objections are received, then progress with public advertisement and report the results at the next future meeting of this Committee; (c) Instruct the appropriate orders to commence combined statutory consultation for the traffic regulation order for the list of Blue Badge parking spaces and report back to a future meeting of the Committee; and (d) Note for information the suspension of the street car parking bays on the ground floor of</p> | | Asset Management and Operations | Michael Cowie & Hugh Murdoch |

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| | | <p>West North Street Car Park in order for them utilised for market trading on a Saturday / Su mornings, except Saturdays throughout the n of December between the hours of 08:00 to hours.</p> <p><u>The Committee resolved:-</u> to approve the recommendations.</p> | | | |
| 8.2 | <u>Traffic Orders at the Final Stage</u> | <p><u>The report recommended:-</u> (a) in relation to The Aberdeen City Council (Powis Lane,Aberdeen) (Prohibition of Waiting) Order 201(X) overrule the objections received and approve this order be made as originally envisaged. Furthermore, to instruct the appropriate officers to commence the necessary legal procedures of preliminary statutory consultation for the traffic regulation order required for the introduction of daytime parking on the lengths of Powis Lane highlighted in Appendix 6. If no significant objections are received, then progress with the public advertisement and report the results to a future meeting of this Committee; (b) in relation to the Aberdeen City Council (Kingswood Drive, Kingswells, Aberdeen) (Prohibition of Waiting) Order 201(X) approve the modified waiting restrictions as shown in the plan in Appendix 4; (c) approve the orders that did not attract objections, and that all the orders be made and implemented accordingly.</p> <p><u>The Committee resolved:-</u> to approve the recommendations.</p> | | Asset Management and Operations | Graeme McKenzie & Hugh Murdoch |

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| 8.3 | <u>Market Street/Guild Street Junction - Rationalisation of Turning Movements to Improve Capacity</u> | <p>The report recommended:- That the Committee in relation to The Aberdeen City Council (Market Street / Guild Street, Aberdeen)(Rationalisation of Turning Movements) Order 201(X), overrule the objection received and approve this order be made as originally envisaged.</p> <p><u>The Committee resolved:-</u> (i) in relation to the Aberdeen City Council (Market Street/Guild Street, Aberdeen) (Rationalisation of Turning Movements) Order 201(X), uphold the objection received and refuse this order be made, reverting to the status quo position from January 2014 after the Christmas and New Year period; (ii) that officers review in another 12 months and report back; and (iii) that officers be requested to investigate the positioning and/or instruction of the road signs around the railway station, which may be directing people the wrong way.</p> | | Planning and Sustainable Development | Scott Ramsay & Maggie Bochel |
| 8.4 | <u>Obstructions - Commercial Waste Bins</u> | <p>The report recommended:- That the committee - (a) Endorse the previously approved policy and approve the proposed course of action to actively take enforcement action; and (b) Approve the proposed charge of £500 for monitoring, uplift, storage, and return or destruction of commercial waste bins.</p> <p><u>The Committee resolved:-</u> to defer consideration of this report until the</p> | | Asset Management and Operations | Raymond Moffat & Hugh Murdoch |

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| | | next meeting of the Committee to allow officers time to consult with Housing and Environment colleagues and Aberdeen Inspired on the proposals. | | | |
| 8.5 | <u>Asset Management Plans Update 2013</u> | <p>The report recommended:- that the Committee approve the updated Service Asset Management Plans for Enterprise, Planning and Infrastructure.</p> <p><u>The Committee resolved:-</u> to approve the recommendations.</p> | | Asset Management and Operations | Alastair Reid & Hugh Murdoch |
| 8.6 | <u>Review of 20mph Advisory Zones</u> | <p>The report recommended:- that the Committee note the contents of the report and the assessment criteria of the Mandatory and Advisory 20mph speed limit zones.</p> <p><u>The Committee resolved:-</u> to approve the recommendation.</p> | | Asset Management and Operations | Laura Snee & Hugh Murdoch |
| 8.7 | <u>Speed Limit Review - A944 Westhill to Hazlehead/Skene Road as a Result of the West Huxterstone, Kingswells Development and the A93 from Bieldside to Miltimber</u> | <p>The report recommended:- that the Committee - (a) note the content of this report and the results of the follow up surveys / analysis that has been carried out; and (b) agree that no further action should be taken with regard to the implementation of a lower speed limit.</p> <p><u>The Committee resolved:-</u> (i) that officers carry out a detailed road speed survey on the A944 and B9119 and report back to the Committee in twelve months; and</p> | | Asset Management and Operations | Laura Snee & Hugh Murdoch |

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| | | (ii) that officers make the necessary arrangements to extend the current 30 mile per hour speed limit on the A93 to the section between Old Ferry Road and 153 North Deeside Road at Bieldside and report back to the Committee. | | | |
| 8.8 | <u>Area Around Hill of Rubislaw - Parking Review</u> | <p>The report recommended:- that the Committee - (a) Instruct officers not to proceed with the introduction of a Controlled Parking Zone; (b) Instruct officers to continue to work with the companies based at the Hill of Rubislaw complex to encourage a modal shift in transport, reducing traffic to and from the site, and consequently reducing levels of on-street commuter parking; (c) Instruct officers to investigate further the potential to introduce a Priority Parking Scheme, detailing estimated income/expenditure following further surveys and to report back to a future Committee with these findings.</p> <p><u>The Committee resolved:-</u> to approve the recommendations.</p> | | Asset Management and Operations | Andrew Diansangu & Hugh Murdoch |
| 8.9 | <u>Green Badge Parking Spaces</u> | <p>The report recommended:- that the Committee - (a) notes the reform of the Blue Badge scheme and the introduction of the Disabled Persons Parking Spaces (Scotland) Act 2009; (b) instructs officers to continue to standardise all Disabled Persons Parking Spaces within the City by signing and lining</p> | | Asset Management and Operations | Doug Ritchie & Hugh Murdoch |

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| | | <p>these in accordance with the Act and enforcing the spaces in accordance with the Act, whereby they may be used by any Blue Badge holder;</p> <p>(c) instructs officers to discontinue the issue of any new or renewal of Green Badges with immediate effect;</p> <p>(d) instructs officers to convert the existing Green Badge parking bays to Blue Badge bays and introduce a 3 hour max stay, with no return within 1 hour, to allow turnover at these prime city centre bays and prevents all day commuter parking; and</p> <p>(e) acknowledges that due to the amount of disabled parking spaces within the city, it will take a number of months to complete the re-lining to the new standards, and that Green Badge holders be entitled to continue using these Badges until such time as the Green Badge parking bays have been converted to Blue Badge spaces.</p> <p><u>The Committee resolved:-</u></p> <p>(i) to approve the recommendations; and</p> <p>(ii) to note that the Director will provide members of the Committee with timescales for the implementation of the reforms.</p> | | | |
| 8.10 | <u>Roads Winter Service Plan 2013 - 14</u> | <p>The report recommended:-</p> <p>that the Committee –</p> <p>a) note the content of this report; and</p> <p>b) approve the “Roads Winter Service Plan” for 2013 – 2014. Appendix A, The Roads Winter Service Plan will be sent to</p> | | Asset Management and Operations | John Shearer & Hugh Murdoch |

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| | | <p>Councillors electronically</p> <p><u>The Committee resolved:-</u></p> <p>(i) note the content of this report;</p> <p>(ii) approve the Roads Winter Service Plan for 2013-14 (Appendix A);</p> <p>(iii) agree in principle to include in the Roads Winter Service Plan 2013-14 the scheduled gritting of Aberdeen's main off-road cycle routes where appropriate:-</p> <ul style="list-style-type: none"> • The Deeside Line; • The Westhill path (from City boundary to Hazlehead Roundabout); • Howes Road; • The Shell path; • The A96 path, from Great Northern Road to Aberdeen Airport; • Cycle paths along Stoneywood Road (section of National Cycle Network); • Wellington Brae to Wellington Road via Wellington Bridge (section of National Cycle Network); • Cove Road to Duthie Park; • Wellheads Drive cycle path; • Cycle paths along Wellington Road; • Don Terrace to Persley Walled Garden (section of National Cycle Network) | | | |

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| | | (iv) request officers to report back to the next meeting of this Committee on how the above routes could be included and implemented within the Roads Winter Plan 2013-14. | | | |
| 9.1 | <u>Committee Business Statement</u> | <p><u>The Committee resolved:-</u></p> <p>(i) to delete item 5 (Green Badge Scheme), item 13 (Speed Limit Review), item 14 (Masterplanning – Representations to Committee), item 24 (Hill of Rubislaw Area – Controlled Parking Zone) and item 26 (Winter Services Plan); and</p> <p>(ii) to otherwise note the updates contained within the statement.</p> | | | |
| 9.2 | <u>Motions List</u> | <p><u>The Committee resolved:-</u></p> <p>to delete item 1 (Park and Ride Service at Kingswells), item 4 (Review of Rural Speed Limits at Countesswells, Baillieswells and Blacktop Area), item 7 (Union Bridge Suicide Prevention Measures) and item 8 (Flood Guard Grant Scheme)</p> | | | |
| 10.1 | <u>School and Social Work Transport Procurement 2014</u> | The report recommendations and resolutions contained exempt information. | | Planning and Sustainable Development | Chris Cormack & Maggie Bochel |

Should you require any further information about this agenda, please contact Mark Masson, tel. 522989 or email mmasson@aberdeencity.gov.uk